

# Senior Development Worker (Location CashBack/Youth Scotland Programmes for Young People)

<b>Job Title:</b>	Senior Development Worker (Location CashBack/YS Programmes)
<b>Job Ref:</b>	YS-SDWLCYSP26
<b>Salary Scale:</b>	£38,080 – £40,169 (Salary Points 35 – 37)
<b>Hours of Work:</b>	Full-time at 35 hours per week. We are happy to discuss flexible working arrangements.
<b>Holidays:</b>	25 days, plus 12 fixed Bank Holidays (one additional day of holiday for each year of services up to a maximum of 5 days).
<b>Contract:</b>	Funding for this post is confirmed until end March 2029. Extension subject to continuation of funding.
<b>Line Manager:</b>	Head of Youth Work Programmes and Quality Improvement (HOYWPQI)
<b>Line management responsibilities:</b>	2 Youth Scotland Development Workers
<b>Location:</b>	This position is based in our Edinburgh office with option for hybrid working.

## About Location CashBack

Location Cashback is a three-year, large-scale Youth Leadership and Participation programme funded by CashBack for Communities. CashBack uses money recovered from seized criminal assets and reinvests it into communities. The funding supports young people by providing safe spaces, training and free activities that build confidence and skills, while also addressing issues that could lead to harm before they develop.

Location Cashback is run by a consortium comprising of Youth Scotland, Scouts Scotland, Girlguiding Scotland and the Boys' Brigade.

### Key Aims

Location CashBack supports young people in areas of deprivation and who may face barriers including ACEs, poverty, crime and anti-social behaviour. Building on their connection to trusted local youth groups, it offers safe spaces, mentoring, personal development and accredited leadership opportunities that open new pathways for learning, life and work.

Location Cashback is working to the following outcomes:

- Outcome 1 - Young people are afforded safe spaces and suitable activities to combat boredom, frustration, and isolation, which can contribute to antisocial behaviours.
- Outcome 2 - Young people understand their own value and impact within their communities and are supported to become positive influences and leaders within their communities.

## About Youth Scotland's Programmes for Young People

Youth Scotland delivers a range of projects, events and programmes for young people and youth groups. This includes flagship events like our Big Ideas weekend, programmes such as our young grant makers programmes and new programmes being formed in response to emerging needs. These programmes aim to build the skills and confidence of young people, promote youth voice and encourage young people to take the lead and create change in their community-based youth groups and wider communities.

### Job Purpose:

To lead on the Location CashBack programme as the grant holder in a partnership consortium. To line manage the operational delivery of Youth Scotland's Location CashBack team. To develop and manage other Youth Scotland Programmes for Young People as required.

### Key Responsibilities of the post are:

#### Location Cashback

- Co-ordinate the Location Cashback programme for Youth Scotland, as the lead partner and grant holder.
- Build relationships and be the key contact for Partners and the Funders.
- Organise, set agendas and chair internal/external meetings.
- Organise the planning and co-ordination of the Location Cashback programme delivery to reach annual targets.
- Line-manage the Location Cashback operational team at Youth Scotland, overseeing engagement and delivery with youth groups in areas of deprivation.
- Support members of the partnership to develop their delivery plans, reports, monitoring and evaluation systems.
- Lead the overall evaluation of Location CashBack including forming the evaluation plan from the logic model, setting up processes, producing templates,

coordinating the analysis and presentation of data, conducting interviews and writing up quarterly case studies.

- Collate data and produce monthly/quarterly/annual reports as required to funders and partners.
- Work with the Youth Scotland Finance Officer and HOYWPQI to reconcile the budget for Youth Scotland and across the partnership, including regularly reviewing SAGE reports, invoices and other expenditure.
- Plan and facilitate operational and evaluation workshops for a cross-partnership group of delivery staff.
- Support the Youth Scotland team and partners to organise cross-organisational large-scale events for young people.
- Co-ordinate Location CashBack promotion and communication activities – liaising with the comms leads in partner organisations.

## **Youth Scotland's Programmes for Young People**

- Develop and manage other time-limited pieces of work beyond Location Cashback using additional funding secured by Youth Scotland.
- This currently includes leading on our annual Big Ideas Event, leading on our SSE Young Grantmakers programme and line-managing staff delivering our Inspiring Ayrshire and Stand Up to Sectarianism Programmes.

## **Internal Youth Scotland**

- Work collaboratively with other Youth Scotland staff and Senior Managers to support the achievement of our strategic objectives and delivery of performance targets.
- Identify areas of good practice and develop opportunities for sharing good practice internally within Youth Scotland and also with partners.
- Work with the wider Youth Scotland team to share resources, run partnership pieces of work and plan events.
- Operate the financial controls and payments within agreed budgets.
- Maintain an awareness of current national strategies, policies and practice around youth work, youth leadership and youth participation.
- Promote equality and diversity within the organisation.

## **Occasional tasks**

- Participate in external forums, workshops and events to promote Location CashBack and Youth Scotland.
- Undertake other duties which may be required, and which are commensurate with the post.